

Web Press Operator

Job Purpose: Responsible for production, quality, safety, crew training and maintenance on 1/color web offset press; producing folded 16 to 32 page signatures. Responsible for day-to-day management of 3 person press crew.

Essential Functions:

- Directs day to day operations of press crew (roll tender and stacker)
- Look over job schedule to assure proper materials are ready
- Coordinate with bindery, prepress and material control personnel to ensure that jobs are done in a timely fashion to support bindery operations
- Check plates, paper and ink for each job
- Perform make ready operations, including size changes, rough front, collect and non-collect, and Smyth sewn jobs
- Check form to work order for proper pagination
- Maintain correct fold, cut-off, cross alignment, back up and density levels for each customer's specifications. Ensure signatures are free of marks, tears or other visible defects
- Make necessary adjustments to ensure quality customer samples and quality production signatures. Maintain quality throughout the production run
- Pull quality check sheets to be stamped with operator name, date, time and impression count
- Assure proper skid tickets are used for samples and production run.
- Make sure counts are accurate to eliminate overages and underages from form to form
- Complete all production reports
- Be able to troubleshoot problems pertaining to press, raw materials, plates, ink and job information
- (Functions listed above may be performed as many as 40 times per shift, depending on the length of run and job mix.)
- Performs approximately 90% of mechanical maintenance on the press to maintain quality production
- Process Improvements: Responsible for striving for continuous improvement of press operation process, specifically:
 - Reduce average make-ready time
 - Reduce make-ready and run waste
- Work with pressroom management and Technical Services to develop procedures for quality and productivity on increasing complex jobs such as enamel (coated) inserts and screens and halftones in text signatures
- Assist with training others as needed



EXPERIENCE AND QUALIFICATIONS

- Previous Web Press Experience
- Demonstrated mechanical aptitude. Ability to work overtime as needed
- Experience directing a crew.
- Able to lift 50 pounds or more.
- Must be able to work 12 hour shifts (7am-7pm or 7pm-7am) including weekends and holidays
- Able to stand for 12 hours.
- Work overtime as need
- Strong attention to detail