

## Industrial Mechanic

Job Description: To perform major mechanical trouble shooting and repair on all production and building services equipment. Provides preventive maintenance on all production equipment.

### Essential Functions:

- Receives work assignments from the Maintenance Team Leader.
- Set a high standard of demonstrated concern and performance of safe work practices according to the plant and industry safety standards.
- Answer calls for mechanic as directed by the Maintenance Team Leader and dictated by daily priority list.
- Troubleshoot and repair Major mechanical breakdowns of production and plant equipment.
- Provide the proper follow-up to insure that problems are really fixed and do not re-occur.
- Provide preventive maintenance service to scheduled equipment.
- Record and report all work in the established system.
- Perform listed project work designated by the Maintenance Team Leader when not answering calls.
- Repair any defective items removed from equipment as bench work.
- See that all parts used are checked out and reordered.
- Research additional information for parts ordering if necessary.
- Contact outside sources to help diagnose problems when necessary.
- Review daily work history with mechanics on next shift.
- Make an effort to cut costs through substitution of components and elimination of troublesome components.
- Assist all plant personnel in understanding correct operation of equipment.
- Look for ways to improve current equipment and components, to reduce costs.
- Assists other mechanics or electricians in repair activities, and learning departmental procedures.
- Submits pertinent information on machine breakdown on a Work Order.
- Assures all work performed is recorded in the established system.

### EXPERIENCE AND QUALIFICATIONS

- Printing, manufacturing or industrial experience.
- Basic math skills including calculation of decimals/fractions
- High degree of initiative and attention to detail needed
- Mechanical skills
- Machine operating experience
- Basic computer skills
- Self-discipline and self-motivation preferred
- Reasoning/Diagnostic Abilities

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- Ability to convert from metric system to American standard, work with ratios, add, subtract, multiply, divide.
- Strong understanding of the SSA system.
- Capable of reading calipers and micrometers and the proper use of them.
- Strong understanding of mechanical drives, belts, sprockets, pulleys bearings, and chains, both metric and standard.
- Able to perform precision work with close tolerance levels on all shop equipment (mill, lathe, drill press, surface grinder, welder).
- Knowledge of hydraulic and pneumatic systems and controls.
- Good understanding of machine process control, along with timing and basic settings of the plant's equipment
- Two year Vocational School training or equivalent on the job training required
- Ability to work 12-hour shifts
- Must be dependable
- Ability to lift 50 lbs