

Job Description

JOB TITLE	Screen Maker
REPORTS TO	Finishing Manager
DEPT/LOCATION	Louisville, KY
FLSA	Non-Exempt/Hourly

GENERAL DESCRIPTION

Creates screen for use in apply coating to printed materials

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Receives production order and job assignments from supervisor.
- Prep proof film.
- Check registration of screen.
- Burn Screen from proof film.
- Troubleshoot technological problems.
- Maintain and file screens and film equipment.
- Follows all safety and operational procedures.
- Other duties as assigned.

EXPERIENCE AND QUALIFICATIONS

- Ability to lift up to 50 lbs.
- Stand for long periods.
- Function under the supervision of Finishing Manager.
- Ability to read and understand job bag instructions.
- Ability to use a ruler.
- Ability to work within department standards with a strong attention to details, schedules and deadlines.
- Work well in a team environment
- Work overtime as need