

Job Description

JOB TITLE	Film Laminator Operator
REPORTS TO	Finishing Supervisor
DEPT/LOCATION	All
FLSA	Non-Exempt/Hourly

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Receive production orders and job assignments from supervisor.
- Verify the materials supplied for production are correct to produce job.
- Set up press by hanging the proper roll of film, setting up feeder and delivery and setting the correct timing and tension required.
- Pull proof sheets to confirm material position, adhesion and appearance and secure an approval prior to the production run.
- Complete job maintaining optimum production rate while maintaining all quality standards according to customer specifications or company guidelines monitoring for defects.
- Maintain continuous inspection of job specifications and collecting production run samples as required.
- Follow all safety and operational procedures.
- Complete production records.
- Ensure proper cleanliness of machine and immediate work area.
- Assist in machine repairs.
- Complete weekly machine maintenance.
- Other duties as assigned.

EXPERIENCE AND QUALIFICATIONS

- Minimum of 2 years manufacturing experience
- Ability to lift up to 50 lbs.
- Able to stand for long periods of time
- Ability to read and understand work orders.
- Ability to read a ruler.
- Work well in a team environment
- Work overtime as need
- Ability to work within department standards with a strong attention to details.