

Casemaking Operator

- Obtain, read and interpret work orders for correct color, size component type needed to produce case to customer specifications.
- Prepare/gather materials as needed to produce product.
- Set up casemaker according to proper work order specifications.
- Run casemaker, maintain by keeping raw material fed into machine in correct measure as necessary to keep machine producing efficiently.
- Maintain close monitor of quality; precise size of case being produced.
- Keep raw materials properly stored to insure a safe, orderly work environment.
- Maintain proper reporting counts, log books and skid tickets with correct counts.
- Keep area clear of debris. Also clear corner chip pieces from under machine before every shift end.
- Respect machine, keeping guards in proper place, keep machine properly lubricated.
- Communicate with fork truck operator as to materials needed in time for efficient production of upcoming jobs.
- Use standard/or metric rule and tools according to type of casemaker being run.
- Performs all job functions in accordance with ISO, JWI, and SOP standards
- Assist with training others as needed.
- Rewind small rolls of material to larger, more efficient size by using rewinding machine.

PREFERRED SKILLS

- Casemaking Operating experience
- Bindery experience
- Printing Industry experience
- Experience as a lead & or directing a crew

REQUIRES SKILLS

- Good reading comprehension
- Basic math skills including calculation of decimals/fractions
- Must be able to use a ruler and calculator
- High degree of initiative and attention to detail needed
- Mechanical skills
- Machine operating experience
- Basic computer skills
- Self-discipline and self-motivation preferred.

EDUCATION

- High School Diploma or GED preferred

Please send me your resume for immediate consideration or come in and fill out an application for a possible on the spot interview.

Christy Bowman
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